



BUILDING TRAINING SOLUTIONS  
FOR THE IT WORLD

## Practical Leadership

**Number of Days:** 1

**Format:** Instructor-Led

**Class Code:** PRCLDS

**Recommended Course Sequence**

Knowledge of prerequisites  
noted below.

*Course content is subject to change  
without notice.*

**Course Description:**

Up to this point in your career, you have been a successful employee or individual contributor, or have recently been promoted to manager. You have developed skills to be successful in your field. In this course, you will learn the practical skills you need to be an effective leader in your organization.

**Target Student:**

New managers and individual contributors seeking to develop or enhance leadership abilities with practical skills.

**Prerequisites:**

You should possess experience working in an organization as an individual contributor or possibly as a manager. In addition to this course, you may want to consider the following related courses: Basics of Effective Communication, Persuading Others, Recognizing Employee Performance, and Setting Performance Goals and Expectations.

**Delivery Method:**

Instructor led, group-paced, classroom-delivery learning model with structured hands-on activities.

**Performance-Based Objectives:**

Upon successful completion of this course, students will be able to:

- Describe the transition from your role of individual contributor to that of a leader.
- Develop an effective team.
- Identify techniques for leading diverse groups to achieve business results.
- Identify skills required to focus and lead your team to achieve business results.

# Practical Leadership

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## Course Outline

<b>Lesson 1: Transitioning from Individual Contributor to Leader</b>
<ul style="list-style-type: none"><li>■ Topic 1A: Define Leadership</li><li>■ Topic 1B: Identify Your Leadership Style</li><li>■ Topic 1C: Redefine Your Role</li></ul>
<b>Lesson 2: Developing an Effective Team</b>
<ul style="list-style-type: none"><li>■ Topic 2A: Develop an Effective Team</li><li>■ Topic 2B: Coach for Performance</li><li>■ Topic 2C: Influence for Results</li><li>■ Topic 2D: Empower Your Team Members</li><li>■ Topic 2E: Lead Your Team Through Organizational Change</li></ul>
<b>Lesson 3: Leading Different Types of Teams</b>
<ul style="list-style-type: none"><li>■ Topic 3A: Work with Different Types of Teams</li><li>■ Topic 3B: Overcome Communication Barriers</li><li>■ Topic 3C: Overcome Issues Among Team Members</li></ul>
<b>Lesson 4: Aligning Your Strategy for Business Results</b>
<ul style="list-style-type: none"><li>■ Topic 4A: Identify Core Values</li><li>■ Topic 4B: Write a Vision Statement</li><li>■ Topic 4C: Establish a Mission</li><li>■ Topic 4D: Develop Goals</li></ul>